

  
**MANIPUR GAZETTE**  
सत्यमेव जयते

**EXTRAORDINARY  
PUBLISHED BY AUTHORITY**

**No. 443**

**Imphal, Thursday, March 25, 2021**

**(Chaitra 4, 1943)**

**GOVERNMENT OF MANIPUR  
SECRETARIAT : LAW & LEGISLATIVE AFFAIRS DEPARTMENT**

**NOTIFICATION**

Imphal, 19<sup>th</sup> March, 2021

No.1/1/2019-MHRC(Law): In exercise of the powers conferred by sub-section (3) of section 27 read with section 41 of the Protection of Human Rights Act, 1993 (Central Act 10 of 1994), the Governor of Manipur is hereby pleased to make the following rules, namely:-

THE MANIPUR HUMAN RIGHTS COMMISSION SERVICE RULES, 2021

**PART-I**

**1. Short title and commencement.-**

- (1) These rules may be called the Manipur Human Rights Commission Service Rules, 2021;
- (2) These rules shall come into force from the date of their publication in the official gazette.

**2. Definitions.-**

In these rules, unless the context otherwise requires, -

- (a) "Act" means the Protection of Human Rights Act, 1993 (10 of 1994);
- (b) "Appointing authority" means the Chairperson of the Commission;
- (c) "Appointment" means appointment of a person to the service of any of the four divisions of the Commission and shall include appointment by promotion;
- (d) "Assistant Registrar" means the Assistant Registrar of the Commission and shall include Law/ Legal Officer of the Commission in the absence of the Assistant Registrar;
- (e) "Chairperson" means the Chairperson of the Commission and shall include the Acting Chairperson of the Commission;
- (f) "Commission" means the Manipur Human Rights Commission constituted under sub-section (1) of section 21 of the Act;
- (g) "Disciplinary action" means the action taken by the Chairperson against a person appointed to the service of any of the four divisions of the Commission as per the service rules as applied to an employee of the Government of Manipur and the decision taken by the Chairperson shall be final;

- (h) "Joint Secretary" means the Joint Secretary of the Commission;
- (i) "Mode of appointment" means appointment as per the mode of appointment as given in the Schedule to these rules;
- (j) "Registrar" means the Registrar of the Commission and shall include Deputy Registrar of the Commission in the absence of the Registrar;
- (k) "Reservation" means reservation for the ST, SC and OBC candidates as per the reservation rules for the time being in force in the State of Manipur;
- (l) "Salaries and allowances" means salaries appointed to any service of the four Divisions of the Commission and shall be on a par with those of their respective counterparts of the Offices/ Departments of the Government of Manipur;
- (m) "Secretary" means the Secretary of the Commission and shall include Joint Secretary and Under Secretary of the Commission;
- (n) "Service" means service to any of the four divisions of the Commission given in the Schedule to these rules; and
- (o) "Under-Secretary" means the Under Secretary of the Commission.

**PART-II**

**3. Cadre strength of the Commission.-**

- (1) The services of the four divisions of the Commission given in the Schedule to these rules shall constitute the whole cadre strength of the Commission.
- (2) The Chairperson of the Commission shall be the appointing authority of the persons to be appointed to the service of any of the four divisions of the Commission except those who have to be appointed by transfer/deputation as shown in the Schedule to these rules.
- (3) Subject to the control and supervision of the Chairperson, the Secretary of the Commission shall be in charge of the administrative works of the Commission and exercise administrative control over all the employees of the four divisions of the Commission.

**PART-III**

**4. Reservation.-**

The appointment to the service shall be subject to the order regarding special representation for Scheduled Caste, Scheduled Tribes and other categories issued by the State Government from time to time.

**5. Probation.-**

All appointment to the service by direct recruitment shall be on probation for a period of two years.

**6. Leave, Pension, etc.-**

Except as provided in these rules, pay, allowances, pension, leave and other conditions of services in the four divisions shall be regulated by Central Civil Services (Classification, Control & Appeal) Rules, 1965, Fundamental Rules, the Manipur Manual and other relevant rules in force in the State.

**7. Power to relax.-**

Notwithstanding anything contained in these rules, the State Government may, in consultation with the Chairperson, by order, relax any provision of these rules.

NUNGSHITOMBI ATHOKPAM,  
Secretary (Law) to the Govt. of Manipur.

**SCHEDULE**  
**ADMINISTRATIVE DIVISION (DIVISION I)**

Sl No.	Name of Post	Cadre strength	Mode of Appointment	Qualification	Pay Scale
1	Secretary	1	a) By promotion failing which by Deputation	Must be holder of the post of Secretary to Government in Manipur in all Departments of one unit.	37400-67000 + GP 8700
				By promotion from the holder of the post of Joint Secretary in the Commission for not less than 5 years.	
2	Joint Secretary	1	a) By Promotion failing which by Deputation	Must be holder of the post of Joint Secretary to Government of Manipur in all Departments of one unit.	15600-39100 + GP 7600
				By promotion from the holder of the post of Under Secretary in the Commission for not less than 10 years.	
3	Under Secretary	1	a) By promotion failing which by Deputation	Must be holder of the post of Under Secretary to Government of Manipur in all Departments of one unit.	9300-34800 + GP 5400
				By promotion from the holder of the post of Section Officer in the Commission for not less than 10 years.	
4	Section Officer	1	By direct recruitment	As per the RR of the post of Section Officer in Manipur Secretariat	5200-20200 + GP 2800
5	P.S. to Secretary	1	By direct recruitment according to RR	RR for the Post of Stenographer of PS/PA in the Manipur Secretariat	9300-34800 + GP 4400
			By Promotion	(i) Must possess a Bachelor's degree from any university recognised by the University Grants Commission for the purpose of its grants. (ii) Must have served for a period of not less than 5 years as Personal Assistant/ Secretary in the Commission.	

7	Accountant	1	By direct recruitment/engagement/ contract basis	Shall apply the common RRs of the State Government from time to time.	5200-20200 + GP 2800
8	Computer Operator	2			5200-20200 + GP 2800
9	LDC	1			5200-20200 + GP 1900
10	Stenographer G-III	1			5200-20200 + GP 1900
11	Office Assistant	1			5200-20200 + GP 1900
12	Driver	2			5200-20200 + GP 1900
13	Peon	2			4440-7440 + GP 1300
14	Chowkidar/ Sweeper	1			4440-7440 + GP 1300
Total:		19			

LAW DIVISION (DIVISION II)

Sl. No.	Name of Post	Cadre strength	Mode of Appointment	Qualification	Pay Scale
1	Registrar	1	By promotion failing which by deputation	By promotion from Deputy Registrar of the Commission who has served as Deputy Registrar in the Commission for not less than 5 Year.	Pay scale of MJS Gr-I as revised from time to time.
2.	Deputy Registrar	1	By promotion failing which by deputation	By promotion from Assistant Registrar of the Commission who has served as Deputy Registrar in the Commission for not less than 5 Year.	Pay scale of MJS Gr-II as revised from time to time.
3.	Assistant Registrar	1	a) By deputation/ transfer	Must be an Under Secretary, Govt. of Manipur in Manipur Secretariat.	9300-34800 + GP-5400
			b) By promotion	By Promotion from Law/Legal Officer of the Commission who has served as Law/Legal Officer in the Commission for not less than 5 years.	
4.	Law/ Legal Officer	1	By direct recruitment/engagement/ contract basis	Shall apply the RR of the Legal Officer of the State Government from time to time.	9300-34800 + GP 4400
5.	Computer Operator	1	By direct recruitment/engagement/ contract basis	Shall apply the common RRs of the State Government from time to time.	5200-20200 + GP 2800
7.	LDC	1			5200-20200 + GP 1900
8.	Stenographer Gr-III	1			5200-20200 + GP 1900
9	Office Assistant	1			5200-20200 + GP 1900
10	Peon	2			4440-7440 + GP 1300
Total:		10			

**REQUIREMENTS OF INVESTIGATION DIVISION (DIVISION III)**

Sl No.	Name of the Post	Cadre strength	Mode of Appointment	Qualification	Pay Scale
1	Inspector General of Police	1	By Deputation	From among the Officers in the cadre of Inspector General of Police (I.G.P.) serving in Manipur Police Service serving under the control of Government of Manipur.	As per relevant pay rules
2	S.P./Deputy S.P.	1	By Deputation	From among the Officers in the cadre of S.P./Deputy S.P. serving in Manipur Police Service serving under the control of Government of Manipur.	
3	Police Inspector	1	By Deputation	From among the Police Officers in the cadre of Police Inspector serving in Manipur Police Service serving under the control of Government of Manipur.	
4	Police Constable	5	By Deputation	From among the persons in the cadre of Police Constable serving in Manipur Police Service serving under the control of Government of Manipur.	
Total:		8			

**REQUIREMENTS OF TRAINING & RESEARCH DIVISION (DIVISION IV)**

Sl No.	Name of the Post	Cadre strength	Mode of Appointment	Qualification	Pay Scale
1	Senior Research Officer/Research Officer	1	By direct recruitment	(i) Master's Degree in Law/ Political Science/ Sociology/Social Work/Economics/ Human Rights/ Psychology/Population Studies or Criminology from a recognized University.	9300-34800 + GP 4400
2	Stenographer Gr-I	1	By direct recruitment/engagement/contract basis	Shall apply the common RRs of the State Government from time to time.	5200-20200 + GP 2800
3	Librarian	1			5200-20200 + GP 2800
4	LDC	2			5200-20200 + GP 1900
5	Peon	2			4440-7440 + GP 1300
Total:		7			

Grand total cadre strength = 45