

# MANIPUR GAZETTE



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## PART- II(A)

### GOVERNMENT OF MANIPUR SECRETARIAT : HOME DEPARTMENT

#### NOTIFICATION

Imphal, the 3<sup>rd</sup> November, 2022

No. H-901/7/2021-HD-HD: In supersession of the existing rules namely, the Manipur Home Guards Rules,1996 issued vide notification No. 8/14(3)/95-H dated 26.03.1996 and in exercise of the powers conferred by section 13 of the Manipur Home Guards Act,1989(Manipur Act No. 11 of 1997), the Government of Manipur is pleased to make the following rules, namely:-

#### THE MANIPUR HOME GUARDS RULES,2022

- SHORT TITLE AND COMENCEMENT:** (1) These rules may be called the Manipur Home Guards Rules,2022.  
(2) They shall come into force from the date of their publication in the Official Gazette.
- DEFINITION:** In these rules, unless there is anything repugnant in the subject or context:-
  - "Act" means the Manipur Home Guards Act,1989(No. 11 of 1997);
  - "Call out Strength" means any members called out as Home Guard volunteer(s) within the sanction strength;
  - "Civil Police" means the Manipur Civil Police;
  - "Commandant" means the Commandant appointed under Section 4 of the Act;
  - "Commandant General" mean the Commandant General Under section 41 of the Act;
  - "Form" means a form appended to these rules;

- (vii) "Home Guard Volunteers" means the members officially call out within the sanction strength;
- (viii) "Member of Home Guards" means a member appointed under section 6 of the Act;
- (ix) "sanctioned strength" means the number of Home Guards specified in **Schedule 1**; and.
- (x) "section" means section of the Act.

3. **APPOINTMENT OF MEMBERS OF HOME GUARDS:** No person shall be appointed as a member of the Home Guards:-
  - (a) unless he has attained the age of 18 years and not more than 50 years: Provided that the Commandant General may, by order for reason to be recorded in writing, relax the maximum age prescribed in suitable cases;
  - (b) unless he has been medically examined and fitness certificate produced;
  - (c) unless he has passed the eighth standard examination;
  - (d) unless has fulfilled the requisite physical standard:
    - (i) Height-5'3" (Male)
    - (ii) Height-5'0" (Female)
    - (iii) Minimum Chest- 31 inches to 33 inches only (for male only)
  - (e) unless his character antecedent has been certified and duly verified by the Police Department.
4. **APPLICATION FOR APPOINTMENT :** A person desiring to be appointed as member of the Home Guards shall make an application in FORM-A.
5. **PLEDGE:** Every person before his appointment as a member of the Home Guards shall sign pledge in FORM-B before the Commandant or an officer authorized by him for the purpose.
6. **TERM OF OFFICE:** The term of office for which a member of the Home Guards may be required to serve shall be three years and shall be eligible for re-appointment.
7. **AGE LIMIT OF MEMBER OF HOME GUARDS:** A member of the Home Guards may continue to be such a member until he attains the age of 60 years. (Vide Home Department, Govt. of Manipur order No.9/5(13)/2018-H(HG) dated 26/07/2019). Provided that the Commandant General may by order for reasons to be recorded in writing, relax the age by one year in suitable cases.
8. **CONDITION OF DISCHARGE:** No member of the Home Guards shall be discharged except after informing him the grounds of discharge and given a reasonable opportunity of being heard in respect of those grounds.
9. **RESIGNATION:** A member of the Home Guards may resign from his office by an application in writing addressed to the Commandant or the Commandant General.
10. **ORGANIZATION:-**
  - (1) In addition to the Commandant General, the Home Guards should have the following regular staff for an area:-
    - (i) Commandant.
    - (ii) Deputy Commandant.
    - (iii) Adjutant.
    - (iv) Quarter Master.

- (2) The following Commanders should be appointed from among the members:-
- (i) Battalion Commander.
  - (ii) Divisional Commander.
  - (iii) Company Commander.
  - (iv) Senior Platoon Commander.
  - (v) Junior Platoon Commander.
  - (vi) Sergeant.
  - (vii) Section Leader.
  - (viii) Assistant Section Leader.

**EXPLANATION:-** A section shall consist of twelve members, a platoon three section and company three platoons, and division three companies and a battalion two divisions.

**11. POWER OF THE COMANDANT GENERAL & COMMANDANT:-**

- (1) The Commandant General shall exercise general supervision and control over the working of all Commandants in the State of Manipur in co-ordinating the works of the Home Guards all over the State of Manipur. He shall be directly responsible to the Government for the efficient working, discipline, administration and training of the organisation.
- (2) Subject to the supervision and control of the Commandant General, the Commandant shall exercise supervision and control over the working of the Home Guards under his command. He shall be responsible to the Commandant General for the efficient working, discipline, administration and training of the Home Guards under his command.
- (3) Subject to the supervision and control of the Commandant General and the Commandant, any officer of the Home Guards authorized by the Commandant in this behalf may exercise the powers conferred by sub-rule (2) on the Commandant in such circumstances as the Commandant may specify.
- (4) The Commandant General or the Commandant may at any time release any member of the Home Guards. In such cases the Commandant General or the Commandant should record in writing the grounds of such release and a copy of which is to be furnished to the person concerned free of cost.
- (5) The Commandant General or the Commandant may at any time call out a Home Guard for training or to discharge duty within the State in accordance with the provisions of the Act and these rules.

**12. DISCIPLINE:** A member of the Home Guards shall obey every lawful order of his superior officers.

**13. UNIFORM ACCOUNTREMENTS:** A member of the Home Guards shall while on duty, wear the uniform supplied to him. He may also carry arms and ammunition as directed from time to time.

**14. Training:** A member of the Home Guards shall undergo such training course as determined by the Commandant from time to time.

**15. FUNCTION AND DUTIES:**

- (1) The members of the Home Guards shall discharge duties as may be assigned from time to time by the Commandant General or the Commandant, as the case be. It shall be the duties of every member of the Home Guards to obey any lawful order or direction given to him by any officer under whose command they are placed for duty.
- (2) When the Home Guards are called out in aid of the Police Force, they will be under the control of the Officer in charge of the concerned Police Station or the Police Officer under whose command they are placed for duty.

**16. REMUNERATION/ALLOWANCES:** Officers and other members of the Home Guards shall be entitled to received remuneration/wage specified in **schedule II**.

**17. COMPENSATION:** If a member of the Home Guards suffers any damage to his person or property or dies while on duty or training, he shall be entitled to all the benefits entitle to a member of the Manipur Civil Police.

18. **(1) REPEAL AND SAVINGS:** The Manipur Home Guards Rules, 1996 is hereby repealed .  
**(2)** Notwithstanding such repeal ,anything done or any action taken under the rules so repealed, shall be deemed to have been done or taken under the corresponding provisions of there rules.

FORM-A  
(See Fules-4)

**The Commandant, Home Guard.**

I declare, that I am a citizen of India and that I desire to be enrolled as a Member of the Home Guards and have no intention of permanently leaving the limit of the State of Manipur for at least three years after enrolment and that I am not under any obligation to serve in any other force Understand that:-

- (1) In any emergency I shall be liable to the called out on duty at any time and for any period and in any part of the state of Manipur.  
 (2) I shall be liable to undergo training and attend parades in accordance with the order of my superior officers.  
 (3) I shall be required to take the following pledge, namely:-

“I.....residing at.....do solemnly and sincerely declare and affirm that I will that I will and truly serve the State of Manipur as a member of the Home Guards without favour or affection, malice or ill will or communal or political bias and that, I will to the best of my powers discharge the functions and duties assigned to me for the protection of peace, the Security of property and the public safety and that I will to the best of my skill and knowledge discharge all the duties and such member faithfully according to law and will not allow any communal and political bias to interfere with the duties assigned to me by my superior officers”.

- (4). I shall be required to serve for a period of three years in Home Guards unless I am allowed to resign in pursuance of the Manipur Home Guards Act,1989 and Rules framed there under.  
 (5) I shall ordinarily be liable to serve in any part of Manipur.

1. Name in full:.....
2. Father's name:.....
3. Address(Residence & Business):.....
4. Telephone Nos. Resident :.....if any.....Business.....
5. Date of birth:.....
6. Place of birth (town, country or district):.....
7. Occupation or Profession:.....
8. Educational Qualification:.....  
 (Degree or examination passed) Special qualification as such  
 Knowledge of foreign language of stenography or typing should be mentioned).
9. Particulars of service or military or naval training of training with any First and or ambulance Corps:.....

10. Father's occupation or profession:.....

The answer to the following question are as given against them:-

1. Do you hold an arm licence.....  
if so, give description of the weapon:.....
2. Have you received any training in the use of fire/arm  
I declare that.....the above particulars are correct

Date

(Signature)

Certificate of character signed by two gentlemen of position who have known you personally for at least three years should be written in space below:-

1. Signature of person who gives the certificate, Addressed, Telephone No.(if any):
2. Signature of person who gives the certificate, Addressed, Telephone No.(if any):

Note(1) If you are a Government servant or an employee in local authority, a firm or any other office you should send this form through your superior officer with his certificate that has no objection to your attending the training and that he has no objection to your attending the training and that he will release you for duty by an emergency at any time and for any period and in any part of the State of Manipur.

(2) After completing the form you should deliver it to the Commandant, Home Guards, Government of Manipur and you will received intimation in due course whether your services can be utilized.

FORM-B  
(See rule-5)

I, .....son of.....  
Resident of.....do hereby solemnly declare and affirm that I will truly serve as a Home Guard without favour or affection, malice or ill-will communal or political bias, for a period of three years from date of appointment including the period spent over training and that I further under take to serve as a Home Guard at any time or any place in India during a further period of three years if I am called out for training or duty during such period, I will to the best of my skill and knowledge discharge the duties of a Home Guard.

By Orders and in the name of Governor,

Place  
Date

H. GYAN PRAKASH,  
Special Secretary, (Home),  
Government of Manipur.

**SCHEDULE-I**

SL.NO.	NAME OF POSTS	NUMBER OF POSTS
1.	BATTALION COMMANDER	5
2.	DIVISIONAL COMMANDER	8
3.	COMPANY COMMANDER	24
4.	SENIOR PLATOON COMMANDER	24
5.	JUNIOR PLATOON COMMANDER	48
6.	SERGEANT	128
7.	SECTION LEADER	216
8.	ASSISTANT SECTION LEADER	216
9.	MEMBER	1301

Total = 2000(Two thousand)

(vide Government of Manipur, Secretariat, Home Department order No. 8/14(49)/2000-H(Pt) dated 21/10/2003(copy enclosed) fix the maximum call out strength of Home Guard Volunteers of Manipur Home state as 2000(two thousand) only.

**SCHEDULE-II**

Sl. No.	Name of posts	Rank pay/Remuneration/Allowances
1.	Battalion Commander	Rank pay Rs. 100/- p.m. in addition to Duty Allowances.
2.	Divisional Commander	Rank pay Rs. 50/- p.m. in addition to Duty Allowances.
3.	Company Commander	Rank pay Rs. 25/- p.m. in addition to Duty Allowances.
4.	Senior Platoon Commander	Rank pay Rs. 15/- p.m. in addition to Duty Allowances.
5.	Junior Platoon Commander	Rank pay Rs. 15/- p.m. in addition to Duty Allowances.
6.	Sergeant	Rank pay Rs. 15/- p.m. in addition to Duty Allowances.
7.	Section Leader	Rank pay Rs. 10/- p.m. in addition to Duty Allowances.
8.	Assistant Section Leader	Rank pay Rs. 10/- p.m. in addition to Duty Allowances.
9.	Member	Duty Allowances comprising:- Basic Rs. 19,900/- DA(14%) Rs. 2786/- Washing Allowance Rs. 120/- Total = Rs. 22806/- (Rupees twenty two thousand eight hundred and six) only.

**PART-IX**

**GOVERNMENT OF MANIPUR  
OFFICE OF THE DEPUTY REGISTRAR OF SOCIETIES: (IMPHAL WEST)**

**NOTIFICATION**

Imphal, the 28<sup>th</sup> September, 2022

**No.1763/SR/IW/2022:** It is hereby notified for general information that pursuant to Section 7(1) of the Manipur Societies Registration Act, 1989 (Manipur Act 1 of 1990) **“The Lai Manai Women Development Association”** having its registered address at **Langol Lai Manai, Imphal West District, Manipur, P.O. & P.S. Lamphel** has been registered and numbered as **No.1763/SR/IW/2022**, dated, the **28<sup>th</sup> September, 2022**.

I. RAJEN,  
Deputy Registrar of Societies,  
Imphal West.

**GOVERNMENT OF MANIPUR  
OFFICE OF THE REGISTRAR OF SOCIETIES : MANIPUR**

**NOTIFICATION**

Imphal, the 24<sup>th</sup> October, 2022

**No. 894/M/SR/2022:** It is hereby notified for general information that pursuant to Section 7(1) of the Manipur Societies Registration Act, 1989 (Manipur Act 1 of 1990) **“Human Resource Development and Welfare Society”** having its office address at **Tera Bazar, Imphal West, Manipur-795004** has been registered and numbered as **894/M/SR/2022**, dated 24<sup>th</sup> October, 2022.

ARAMBAM VALENTINA, IAS,  
Registrar of Societies, Manipur.

GOVERNMENT OF MANIPUR  
OFFICE OF THE DEPUTY REGISTRAR OF SOCIETIES: (IMPHAL WEST)

**NOTIFICATION**  
Imphal, the 24<sup>th</sup> October, 2022

**No.1770/SR/IW/2022:** It is hereby notified for general information that pursuant to Section 7(1) of the Manipur Societies Registration Act, 1989 (Manipur Act 1 of 1990) “**Meitei Apunba Lup Awang Sekmai**” having its registered address at **Awang Sekmai Laipat Leikai, Imphal West District, Manipur, P.O. & P.S. Sekmai** has been registered and numbered as **No.1770/SR/IW/2022**, dated, the **24<sup>th</sup> October, 2022**.

I. RAJEN,  
Deputy Registrar of Societies,  
Imphal West.

GOVERNMENT OF MANIPUR  
OFFICE OF THE REGISTRAR OF SOCIETIES, IMPHAL EAST DISTRICT  
MANIPUR

**NOTIFICATION**  
Porompat, 4<sup>th</sup> November, 2022

**No. 372/SR (IE)/2022:** It is hereby notified for general information that pursuant to section 7(1) of the Manipur Societies Registration Act 1989 (Manipur Act of 1990), the “**Special Purpose Vehicle (SPV) Global Stitching & Wood Crafting Cluster**” having its registered address at **Andro Maringthel Leikai** in Imphal East District, Manipur has been registered and numbered as **372/SR (IE)/2022** dated the **4<sup>th</sup> November, 2022**.

S. MAHENDRA SINGH,  
Deputy Registrar of Societies,  
Imphal East.

**GOVERNMENT OF MANIPUR  
OFFICE OF THE REGISTRAR OF SOCIETIES : MANIPUR**

**NOTIFICATION**  
Imphal, the 2<sup>nd</sup> August, 1991

No. 73/M/SR/1991: It is hereby notified for general information that pursuant to section 7 of the Manipur Societies Registration Act, 1989 (Manipur Act No. 1 of 1990) **All Manipur Weaving Co-operative Society Association**, Kongba Makha Nandeibam Leikai has been registered and numbered as No. 73/M/SR of 1991.

N. SHYAMKISOR SINGH,  
Registrar of Societies, Manipur.