


MANIPUR **GAZETTE**
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**GOVERNMENT OF MANIPUR
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL DIVISION)**

NOTIFICATION

Imphal, the 3rd August, 2023

No. RRDP-37/3/2021-DP-DP: In exercise of the powers conferred by the Proviso to Article 309 of the Constitution of India, the Governor of Manipur hereby makes the following Rules regulating the method of recruitment to the post of Assistant Administrative Officer in Rural Engineering Department under RD & PR, Manipur as shown in the M.P.S.C. Form-8, namely :-

1. Short title :- These rules may be called Rural Engineering Department, Manipur **ASSISTANT ADMINISTRATIVE OFFICER**, under RD & PR Manipur, Recruitment Rules, 2023
2. Application :- These Rules shall apply to the post specified in column 1 of the M.P.S.C. Form-8 hereto annexed.
3. Classification, Scale of pay, method of recruitment etc. :- Classification of the said post, scale of pay, method of recruitment and other matters connected therewith shall be as specified in the columns 3 to 13 of the said MPSC Form-8.
4. Disqualifications :-
 - (a) No person, who has more than one wife living or who having a spouse living, marries in any case in which such marriage is void by reason of its taking place during the life time of such spouse, shall be eligible for appointment to the aforesaid post, and
 - (b) No woman, whose marriage is void by reason of the husband having a wife living at the time of such marriage or who has married a person who has a wife living at the time of such marriage, shall be eligible for appointment to the said post.

Provided that the Governor of Manipur may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.

5. Power to relax - Where the Governor is of opinion that it is necessary or expedient so to do, he may order, for reasons to be recorded in writing and in consultation with the Manipur Public Service Commission, for relaxation of any of the provisions of these rules with respect to any class or category of persons or posts.

6. These rules shall come into force with effect from the date of publication in the Manipur Gazette.

By ordes & in the name of the Governor,

K. Nalini Devi
Deputy Secretary to the Govt. of Manipur.

File No. RRDP-37/3/2021-DP-DP**RECRUITMENT RULES FOR THE POST OF ASSISTANT ADMINISTRATIVE OFFICER IN
RURAL ENGINEERING DEPARTMENT, MANIPUR**

1.	Designation of post(s)	Assistant Administrative Officer (AAO)
2.	No. of post(s)	1 (one)
3.	Classification	G.C.S. Gr.-B (Ministerial)
4.	Scale of pay	Level-7 in Pay Matrix (Grade Pay of Rs. 4200/- (pre-revised) As prescribed in MS(RP) Rules, 2019
5.	Whether selection post or non-selection post	Selection
6.	Age for direct recruits	N.A
7.	Educational and other qualifications required for direct recruits:	N.A.
8.	Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotees.	N.A.
9.	Period of probation, if any	2 (two) years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	100% by promotion

11.	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made.	Promotion: Contractor Dealing Assistant (CDA) with 5 (five) years regular service in the grade in the Department who has passed Office Procedure examination conducted by the Government of Manipur and having passed Account Training examination conducted by Government of Manipur, failing which, UDC & Data Manager -UDCs with 10 years of regular service in the grade who who has passed Office Procedure examination conducted by the Government of Manipur & having passed Account Training examination conducted by the Government of Manipur.
12.	If a DPC exists, what is its composition	Class-II D.P.C.
13.	Circumstances in which MPSC is to be consulted in making recruitment	As required under MPSC (Exemption from Cosultation) Regulations, 1972

By Orders in the name of the Governor,

K. NALINI DEVI,
Deputy Secretary to the Government of Manipur.