

MANIPUR



GAZETTE

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**GOVERNMENT OF MANIPUR
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL DIVISION)**

ORDERS BY THE GOVERNOR : MANIPUR

Imphal, the 29th December, 2023

No. 23/2/2021-Misc/DP: In supersession of all previous orders in this regard and in exercise of the powers conferred by Article 309 of the Constitution of India, the Governor of Manipur is pleased to order that the Departmental Promotion Committee for Promotion to or Selection Committee for Recruitment of the following categories of posts/services of the Government of Manipur shall be as follows with immediate effect and until further orders:

A) For all Heads of Department (non-cadre posts) under the Government of Manipur:

i.	Chairman/Member, MPSC	-	Chairman
ii.	Chief Secretary, Government of Manipur	-	Member
iii.	Administrative Secretary (DP), Government of Manipur	-	Member
iv.	Administrative Secretary of the Department concerned, Government of Manipur	-	Member

Where the Chief Secretary is also the Administrative Secretary of the Department of Personnel, an officer not below the rank of Under Secretary shall be nominated as Member for that particular DPC by the Chief Secretary, Government of Manipur to represent Administrative Secretary (DP).

Further, if the Chief Secretary is also the Administrative Secretary of the Department concerned, an officer not below the rank of Under Secretary shall be nominated as Member for that particular DPC by the Chief Secretary, Government of Manipur to represent the Department concerned.

And, where any member of the DPC is unable to attend the meeting, one officer not below the rank of Under Secretary shall be nominated by the member concerned to represent him/ her from his/ her Department. Where the member concerned is the Chief Secretary, Government of Manipur, he/she shall nominate an officer not below the rank of Additional Chief Secretary to represent him/ her.

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B) For all Class-I posts other than Heads of Department and Police Department:

i.	Chairman/Member, MPSC	-	Chairman
ii.	Administrative Secretary (DP), Government of Manipur	-	Member
iii.	Administrative Secretary of the Department concerned, Government of Manipur	-	Member
iv.	Head of the Department Concerned	-	Member

Where the Administrative Secretary is ex-officio Head of Department or vice-versa, one Administrative Secretary shall be nominated as Member of the particular DPC by Chief Secretary, Government of Manipur. Further, where any member of the DPC, other than the Head of the Department is unable to attend the meeting, one senior officer of the Department shall be nominated by the member concerned.

When Head of Department is unable to attend the DPC, he shall inform the Administrative Secretary and who shall in turn nominate a senior most officer of the Directorate to represent the Head of Department but whose promotion is not being considered by the DPC.

C) For all Class-II posts of Manipur Secretariat:

i.	Chairman/Member, MPSC	-	Chairman
ii.	Administrative Secretary (DP), Government of Manipur	-	Member
iii.	Administrative Secretary (GAD), Government of Manipur	-	Member

When the Administrative Secretary (DP) is also the Administrative Secretary (GAD), then Chief Secretary shall nominate an officer not below the rank of Under Secretary to represent Administrative Secretary (DP).

D) For all Class-II posts under the Government of Manipur:

i.	Chairman/Member, MPSC	-	Chairman
ii.	Administrative Secretary of the Department, Government of Manipur	-	Member
iii.	Head of the Department concerned	-	Member

Where the Administrative Secretary is ex-officio Head of Department of the Department concerned, one Administrative Secretary shall be nominated as Member of the particular D.P.C. by the Chief Secretary, Government of Manipur.

And where any Member of the D.P.C, other than the Head of the Department, is unable to attend the Meeting, one senior officer of the Department may be nominated by the Member concerned.

When Head of Department is unable to attend the DPC, he shall inform the Administrative Secretary and who shall in turn nominate a senior most officer of the Directorate to represent the Head of Department, whose promotion is not being considered by the DPC.

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E) For all Class III and IV posts (except Police Department, Education (Schools) Department, Revenue Department, Engineering Departments and Manipur Bhavans) under Government of Manipur

i.	Head of Department concerned	-	Chairman
ii.	Head of Office concerned (at Head Quarter)	-	Member
iii.	One Government Nominee from outside the Department to be nominated by Department of Personnel	-	Member
iv.	One Government nominee from within the Department	-	Member
v.	Subject Expert, wherever necessary	-	Member

F) For Class III and IV posts in Police Department, Government of Manipur excluding the posts under the purview of the Assam Police Manual Part III as adopted by the State Government

i.	Officer not below the rank of Superintendent of Police	-	Chairman
ii.	Deputy Commandant/ Additional SP/ Deputy SP/ Asst. Commandant to be nominated by DGP in consultation with the Government	-	Member
iii.	In case of recruitment of Personnel for IRBs, one representative of CPMFs not below the level of Commandant to be nominated by MHA	-	Member
iv.	One Government Nominee from outside the Department to be nominated by Department of Personnel	-	Member

G) FOR CLASS III AND IV POSTS IN MANIPUR BHAVAN, NEW DELHI.

i.	Resident Commissioner, Manipur Bhavan, New Delhi	-	Chairman
ii.	Deputy Resident Commissioner, Manipur Bhavan, New Delhi	-	Member
iii.	An Officer not below the rank of Under Secretary of GAD	-	Member

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H) FOR CLASS III AND IV POSTS OF MANIPUR INFORMATION CENTRE, NEW DELHI

i.	Resident Commissioner, Manipur Bhavan, New Delhi	-	Chairman
ii.	Joint Director (PR), Manipur Information Centre, New Delhi	-	Member
iii.	An officer not below the rank of Under Secretary of IPR Department	-	Member

I) FOR CLASS III AND IV POSTS IN ALL ENGINEERING DEPARTMENTS UNDER GOVERNMENT OF MANIPUR

i.	Chief Engineer	-	Chairman
ii.	Next Senior most Officer	-	Member
iii.	One Government nominee, from outside the Department to be nominated by the Department of Personnel	-	Member

J) For all Class III and IV posts under Revenue Department:

i.	Administrative Secretary (Revenue), Government of Manipur	-	Chairman
ii.	One of the Heads of Department under Revenue Department to be nominated by the Government	-	Member
iii.	One Government Nominee (<u>Subject Expert, wherever necessary</u>) not below the rank of Under Secretary from outside the Department to be nominated by Department of Personnel	-	Member

K) For all Class III and IV posts in Education (Schools) Department:

i.	Director of Education (Schools), Manipur	-	Chairman
ii.	Additional. Director of Education – Schools/ Hills	-	Member
iii.	Additional Director of Education – Schools/ Valley	-	Member
iv.	One Government Nominee, not below the rank of Under Secretary from outside the Department to be nominated by Department of Personnel	-	Member
v.	One Subject expert to be nominated by the Government, wherever necessary	-	Member

L) For all Class III and IV posts in Manipur Secretariat, the composition of the Departmental Promotion Committee or the Selection Committee shall be as per provision of the Manipur Secretariat Subordinate Services Rules, 1986 and its amendments.

(5)

Note:

1. Non-Cadre posts are those posts which are to be filled up from officers/officials of their respective Departments and which are not en-cadred in the Organized Services of the State (*viz IAS/MCS/MFS/MSS etc*).
2. Departmental Promotion Committee or Selection Committee for posts belonging to Organized Services shall be governed by their respective Service Rules.
3. In cases where the Head of Department also acts as Head of Office also and when such Head of Department is a member of the Committee, another member shall be nominated by the Government.
4. Wherever a Selection Committee/Departmental Promotion Committee exists or has to be constituted for making recruitment/appointment to 10 or more vacancies in Class-III & IV posts, one member of the Committee shall be from SC/ST community or Department of Personnel.
5. In the case of promotion/recruitment to technical post, there shall be a Government nominee from outside the Department who has the requisite competence to advise the Committee on the suitability of the candidates under consideration, in case the inclusion of such expert is not already indicated in the composition. The Department shall decide if the post being considered for filling up is technical post or not. If the same is not clear, it shall be decided in consultation with Department of Personnel.
6. In the case of any need for alteration to the composition given above, prior approval /clearance of Department of Personnel shall be invariably taken.

By Orders and in the name of the Governor,

BIDYARANI AYEKPAM

Joint Secretary to the Government of Manipur.

