

MANIPUR  **GAZETTE**
सत्यमेव जयते

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**GOVERNMENT OF MANIPUR
SECRETARIAT: SOCIAL WELFARE DEPARTMENT**

NOTIFICATIONS

Imphal, the 5th April, 2022

No. CUC-101/1/2021-SW-SW-Part-(1): In pursuance of the Cabinet Decision taken on 22nd November, 2021 on the extension of components of Chief Minister Bal Seva Scheme to semi orphans, the State Government hereby make amendment to the Scheme Guidelines of Chief Ministergi Angangi Tengbang (Chief Minister Bal Seva Scheme) and is placed as **Annexure.**

2. This issues with the concurrence of Finance Department (PIC), Government of Manipur vide their U.O. No. 351/2021-2022/FD(PIC) dated 31/01/2022.

DR. SONIA OINAM,
Deputy Secretary (Social Welfare),
Government of Manipur.

**GOVERNMENT OF MANIPUR
DEPARTMENT OF SOCIAL WELFARE**

Scheme Guidelines for Chief Ministergi Angangi Tengbang (Chief Minister Bal Seva) -A Scheme for providing assistance to children who have lost both the parents / surviving parent /either of the parent/legalguardians/adoptiveparent(s) and became orphan due to COVID 19.

Eligibility:

- (i) A child who has lost both the parents / surviving parent / legal guardians / adoptive parent(s) and became orphan due to COVID 19
- (ii) The child should be below the age of 18 years at the time of demise of his/her parents.

Documents to be enclosed:

- (i) Death Certificate of the parents to be issued by the concerned Registrar/Sub-Registrar of Birth and Death
- (ii) Certificate issued by a Gazetted officer/Child Welfare Committee (CWC) to the effect that the child has lost both parents/ surviving parent/ legal guardians / adoptive parent(s) due to COVID-19
- (iii) AADHAAR card of the child and Fit Person
- (iv) Bank Account Detail of the Fit Person
- (v) Age-proof certificate of the child
- (vi) Reading Certificate/Valid Photo ID of the child issued by the Institute (only for students)
- (vii) Jamabandi/relevant Land Records (only for protection of property rights)

1. Payment of financial assistance to Guardians/ Caretaker and assistance to orphan child/semi orphan child:

About the scheme:

Children in Non-Institutional care (with extended family/guardians) are supported with an amount of Rs 2000 per child per month under the existing Scheme for Child Protection. This amount of Rs. 2000 is shared between the Centre and the State in the ratio of Rs. 1,800 and Rs. 200 respectively. These children who have lost both the parents / surviving parent / either of the parent/legal guardians / adoptive parent(s) and became orphan due to COVID 19 may be included in the scheme in case they opt to be with their extended family/ grandparents/guardians.

There should be a willing person in the extended family of the child to take care of the child. Such member of the extended family/guardians/grandparents should be declared "Fit Person" by the concerned Child Welfare Committee (CWC) as per the existing Juvenile Justice Act, 2015.

State Government will supplement this amount of Rs.2000 with an additional amount of Rs 1500. The child will get a total assistance of Rs. 3,500/- per month till s/he reaches the age of 18 years.

Procedure for submission of application:

Notification will be made to the public through advertisement in print & electronic media. There is a prescribed application format (Annexure-1) which may be obtained from the Directorate of Social Welfare, Government of Manipur, AT Line, North AOC, Imphal or from the concerned District Child Protection Office (DCPO) or downloaded from the website www.socialwelfare.mn.gov.in.

Duly filled in application form along with its enclosures should be submitted to the concerned District Child Protection Office (DCPO) for consideration by the Sponsorship and Foster Care Approval Committee (SFCAC).

Method of Screening:

Screening of the application/documents will be done by the Sponsorship and Foster Care Approval Committee (SFCAC) of the concerned district. The recommended list of beneficiaries will be submitted to the Department of Social Welfare for release of an additional state share of Rs. 1,500/ from the State Government. The remaining balance of Rs. 2,000/ is to be released from the fund available for "Sponsorship" under Child Protection Services.

Mode of Release of Financial Assistance:

Financial assistance will be released through DBT to the personal account of the child beneficiary which may be operated under the guardianship of an adult duly authorized by the concerned Child Welfare Committee (CWC).

2. Protection of Property Rights

About the scheme:

It is highly probable that the parents/surviving parent/ legal guardians / adoptive parent(s) of a child leave behind certain properties at the time of death due to COVID-19. These properties, if any, should rightfully belong to the child who has become orphan after the demise of his/her parents due to COVID. In order to protect the property rights of the surviving child who have become orphan due to COVID 19, the transfer of land/mutation of land from the deceased parents/surviving parent/legal guardians/adoptive parent(s) in the name of the children will be monitored, and if required will be initiated by Social Welfare Department as per details below.

Land revenue is also exempted for such transferred land till the child attends the age of 21 years.

Procedure for submission of application:

Application on plain paper may be submitted by a legal guardian/Fit Person/Member of extended family/Chief Functionary of the CCI concerned on behalf of the child/children to the concerned Revenue Officer ((SDC)/AS & SO as the case may be)/appropriate authority within 3 (three) months of the demise of the parents/surviving parent/ legal guardians / adoptive parent(s) for transfer/mutation of land in the name of the child.

In case, the process of transfer/mutation of land record is not initiated by the legal guardian/Fit Person/Member of extended family/Chief Functionary of the CCI concerned, the District Child Protection Officer (DCPO) concerned shall initiate the process by submitting the application on behalf of the child/children.

Mode of implementation:

The process of mutation/ transfer of land is to be carried out by the concerned Revenue Officer ((SDC)/AS & SO as the case may be)/appropriate authority. The child will be assisted by the concerned District Child Protection Unit (DCPU) and Child Welfare Committee (CWC). Legal assistance, if required, shall be sought from Manipur State Legal Services Authority (MASLSA)/ District Legal Services Authority (DLSA).

3. Institutional Care for Children below 18 years who do not have an extended family/ a guardian

About the scheme:

Child care institutions are supported by the Government of India for which Government of India provides Rs.2160 as maintenance grant per child per month. In case of those children, who have lost both the parents / surviving parent /either of the parent/ legal guardians / adoptive parent(s) and became orphan due to COVID 19, do not have an extended family/ grandparents/ guardian, they will be housed in one of the child care institutions. Such children will be given education and other support in the child care institutes till the age of 18 years. After attaining the age of 18 years, the young adult will be out of the child care institute. However, she/he will be given a financial assistance of Rs. 2000/- per month till she/he attains the age of 21 years under 'After Care" programme of existing Child Protection Scheme.

Procedure for submission of application:

Notification will be made to the public through advertisement in print & electronic media. There is a prescribed application format (Annexure-1) which may be obtained from the Directorate of Social Welfare, Government of Manipur, AT Line, North AOC, Imphal or from the concern District Child Protection Office (DCPO) or downloaded from the website www.socialwelfare.mn.gov.in.

Duly filled in application form along with its enclosures should be submitted to the concerned District Child Protection Office (DCPO) for placing the matter before Child Welfare Committee (CWC). The District Child Protection Unit (DCPU) concerned will provide all possible assistance in the process.

Mode of implementation:

The matter will be placed before the Child Welfare Committee (CWC) concerned. The CWC will examine the case thoroughly as per the provisions of Juvenile Justice Act, 2015 and issue appropriate orders for placing the child in a suitable Child Care Institute (CCI). Then, the child will be transferred to and placed in the designated CCI for providing institutional care, education and rehabilitation under the existing Child Protection Services.

4. Ensuring specific Institutional care and education for Adolescent girls

About the scheme:

Kasturba Gandhi Balika Vidyalaya (KGBV) are residential schools run by the Government of India. Girl children are given free of cost education here.

In case of adolescent girls, who have lost both the parents / surviving parent /either of the parent/ legal guardians / adoptive parent(s) and became orphan due to COVID 19, preference will be given for education in KGBVs to ensure their sensitive care and proper protection.

Procedure for submission of application:

Notification will be made to the public through advertisement in print & electronic media. There is a prescribed application format (Annexure-1) which may be obtained from the Directorate of Social Welfare, Government of Manipur, AT Line, North AOC, Imphal or from the concern District Child Protection Office (DCPO) or downloaded from the website www.socialwelfare.mn.uov.in.

Duly filled in application form along with its enclosures should be submitted to the concerned District Child Protection Office (DCPO) and the same will be scrutinized and forwarded to the concerned authority. Separate application may have to submitted for admission to the concerned Kasturba Gandhi Balika Vidyalaya (KGBV) as per extant norms of the institute.

Mode of implementation:

The application submitted to the District Child Protection Office (DCPO) concerned will be verified and forwarded to the concerned KGBV along with all the necessary documents for consideration of admission on priority.

5. Laptop to school/college going child or child undergoing vocational training:

About the scheme:

Computers and laptops have become essential tools for learning, especially in the higher secondary, college or vocational institutes. Thus, the State Government will provide laptops as onetime special assistance to children who are studying in Class- XI or above or undergoing a vocational course after completing Class- X and who have lost both the parents / surviving parent / legal guardians /either of the parent adoptive parent(s) and became orphan due to COVID 19.

Procedure for submission of application:

Notification will be made to the public through advertisement in print & electronic media. There is a prescribed application format (Annexure-1) which may be obtained from the Directorate of Social Welfare, Government of Manipur, AT Line, North AOC, Imphal or from the concern District Child Protection Office (DCPO) or downloaded from the website www.socialwelfare.mn.gov.in.

Duly filled in application form along with its enclosures should be submitted to the concerned District Child Protection Office (DCPO).

Mode of Providing Laptop:

The application submitted to the District Child Protection Office (DCPO) concerned will be verified and forwarded to the Directorate of Social Welfare, Government of Manipur. Laptops will be procured by the Department and distributed to the eligible student beneficiaries.

NOTE:

- * The Department of Social Welfare, Government of Manipur reserves the right to modify the provisions of Schemes as per need for better structuring for meeting the objectives of the scheme.
- ** The District Child Protection Unit (DCPU) concerned will provide all possible assistance to the child applicant during the entire process.

DEPARTMENT OF SOCIAL WELFARE

APPLICATION FORM

For

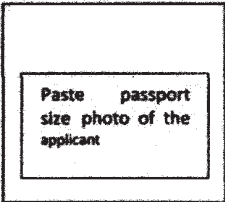
CHIEF MINISTERGI ANGANGI TENGBANG (CMAT)
(CHIEF MINISTER BAL SEVA)

An initiative of the Government of Manipur for securing the welfare of children who became orphans due to COVID-19

All the information should be typed or written in CAPITAL LETTERS

A. CHILD DETAILS (in case of siblings, separate form for each child is to be used)

1. Full name of the Child



2. Date of Birth

(Birth Certificate/age proof certificate from Municipality/HSLC/BDO office etc. to be enclosed)

3. Gender

4. Aadhar Number (if available)

(Photocopy of AADHAR card to be enclosed)

5. Address

6. Full name of deceased biological parent(s)/adoptive parent(s)/legal guardian:

(a)

(b)

(Death Certificate of the biological parent(s)/adoptive parent(s)/legal guardian to be enclosed)

1. Full name & age of siblings (if any):

(a)

(b)

B. DETAILS OF GUARDIAN/CARETAKER/FIT PERSON

1. Full name of guardian

2. Date of Birth

3. Relation with the applicant/child

4. Address

5. Aadhar Number

(Photocopy of AADHAR card to be enclosed)

6. Occupation

7. Contact number Email ID

C. EDUCATIONAL DETAILS OF THE CHILD

1. Class /Course in which the child is reading:

2. Name and address of the School/Institute:

3. Telephone no. & Email of school/ Institute:

D. COMPONENTS OF THE SCHEME APPLIED FOR:

- (i) Financial assistance of Rs. 3, 500/- per month per child who are living with a guardian/ caretaker/fit person
- (ii) Institutional Care Service where the child is placed under the care and protection of a Child Care Institute/Children Home
- (iii) Institutional care and education for adolescent girls at Kasturba Gandhi Balika Vidyalaya
- (iv) Securing of Property Rights
- (v) Laptop to students studying in Class XI or above or undergoing vocational course after completion of Class X

**E. BANK ACCOUNT DETAILS OF THE CHILD BENEFICIARY (only for
Sub-Scheme-1):**

(photocopy of the passbook is to be enclosed)

(I) Name of the Bank:

(ii) Account Holder Name:

(iii) Account Number:

**Signature of the guardian
applicant/child**

Signature of the

Date:

Place:

Please tick the documents enclosed:

- (i) **Birth Certificate/age proof certificate from Municipality/HSLC/BDO office etc Photocopy of AADHAR card of the** **the**
- (ii) **child/applicant**
- (iii) **Death Certificate of the biological parent(s)/adoptive parent(s)/legal guardian**
- (iv) **Photocopy of AADHAR card of the guardian/caretaker/fit person**
- (v) **Photocopy of the bank passbook**
- (vi) **Reading Certificate/Valid Photo ID Card issued by the School/Institute**

Key Points:

- (i) Bank details are required only for the Sub-Scheme-1, i.e. Financial Assistance to orphan children living with a guardian/fit person/caretaker.
- (ii) The account shall be opened in the name of the child beneficiary under the guardianship of the Fit Person or a guardian authorized by the CWC concerned.
- (iii) Application for transfer of land property through mutation of land records should be submitted to Sub-Deputy Collector (SDC) concerned or the appropriate authority handling land records.
- (iv) Separate application for admission to Kasturba Gandhi Balika Vidyalaya should be submitted in prescribed format as per extant norms of the institute.
- (v) If the child does not have AADHAR Card at the time of submission of the application, his/her application cannot be rejected on the ground of non-submission of AADHAR Card/Number. In such case, the Fit Person/Legal Guardian/Caretaker shall ensure AADHAR enrolment of the child within a reasonable period of time.
- (vi) The application form should be submitted to the District Child Protection Officer (DCPO) of the concerned district except for the transfer/mutation of land.