

MANIPUR



GAZETTE

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Imphal, Friday, July 9, 2010

(Asada 18, 1932)

**GOVERNMENT OF MANIPUR
SECRETARIAT : FINANCE DEPARTMENT
(PAY IMPLEMENTATION)**

**OFFICE MEMORANDUM
Imphal, the 7th July, 2010**

Subject :- Fixation of pay under the Manipur Services (Revised Pay) Rules, 2010 – instructions regarding.

No. 1/4/2008-FD(PIC)(PT)(2) : The undersigned is directed to refer to the Manipur Services (Revised Pay) Rules, 2010, notified vide Manipur Gazette Extraordinary No. 12, dated 05/05/2010 and to state that in terms of Rule 6 of these Rules, Government servants are required to exercise their option to be exercised within 3(three) months for drawal of their pay in the revised pay structure in the format prescribed in the Second Schedule to the Rules.

2. The sequence of action to be taken on receipt of the option will be as follows :-
- (i) The manner of initial fixation of pay of a Government servant who elects / opts or is deemed to have elected under sub-rule (3) of rule 6, in the revised pay structure from the 1st day of January, 2006 has been indicated in Rule 7 of the MS (RP) Rules, 2010. Again, the fixation of pay in the revised pay structure subsequent to the 1st day of January, 2006 has been indicated in Rule 11 *ibid*. On the basis of Rules 7 and 11 *ibid*, detailed Fixation Tables for each stage in each of the pre-revised scales have been worked out and are enclosed as **Annexure – I** to this Office Memorandum. These may be used for the purpose of fixation in the revised pay structure under rules 7 and 11 *ibid*.
 - (ii) The tables in **Annexure – I** will be applicable in cases where normal replacement pay scales have been approved by the Government.
 - (iii) In terms of the MS (RP) Rules, 2010, there shall be a uniform date of increment, i.e., 1st July of the year after implementation of the revised pay structure. As per clarification No.6 vide O.M. No.1/4/2008-FD(PIC)(PT)(3), dated 07/07/2010, all Government servants who earned their last increment between 02/01/2005 and 01/01/2006 would get their next increment on 01/07/2006. Consequently, in the case of employees whose date of next increment falls on 01/01/2006, the increment will be drawn in the pre-revised scale and pay fixed in accordance with the Fixation / Fitment Tables after including this increment. The next increment in the revised pay structure in such cases will be drawn on 1st July, 2006 notionally. The annual increments falling due on 1st July of 2007, 2008 and 2009 shall also be drawn notionally.
 - (iv) On fixation of pay in the applicable revised Pay Bands and Grade Pay or in the pay scale, as the case may be, pay and allowances for the

month of April, 2010 may be drawn and paid in cash on the basis of the revised pay structure and the applicable allowances only notified by the Government under the M.S. (Revised Pay) Rules, 2010 after deduction of subscription to the General Provident Fund which will be calculated at a rate not less than 10% of the revised basic pay. Insofar as the employees who have joined on or after 01/01/2005 are concerned, the enhanced deductions under the New Pension Scheme will be calculated with reference to the revised basic pay and DA thereon.

“Basic Pay” in the revised pay structure means the pay drawn in the prescribed Pay Band plus the applicable Grade Pay but does not include any other type of pay like Special Pay, Personal Pay, Non-Practicing Allowance (NPA) etc.

- (v) Similar sequential action as indicated above may be taken for the authorization of the revised pay and allowances of those employees whose options might be received later.

3. The revised rates of all applicable allowances will be paid prospectively from **01/04/2010**. Accordingly, no arrears for the period from 01/01/2006 to 31/03/2010 will be paid in respect of these allowances.

4. In order to ensure correct and systematic fixation of pay in the revised pay structure, a revised proforma for the purpose (Statement of Fixation of Pay) has been enclosed as **Annexure – II** to this O.M. The Statement should be prepared in triplicate and one copy thereof should be pasted in the Service Book of the Government servant concerned and another copy made available to the concerned Treasury Officer for checking along with the First Pay Bill of the revised pay structure.

5. The Drawing & Disbursing Officers should make it clear to the employees under their administrative control, while disbursing the revised pay and allowances, that the payments are being made subject to adjustment from amounts that may be due to them subsequently if any discrepancies be noticed later. For this purpose, an undertaking may also be obtained in writing from every employee at the time of disbursement of pay and allowances for the month of April, 2010 or the month of option, to the effect that any excess payment that may be found to have been made as a result of incorrect fixation of pay in the revised scales will be refunded by him to Government either by adjustment against future payments or otherwise. A specimen form of the undertaking has also been enclosed as Annexure – III to the Rules.

6. On receipt of the necessary options, action for drawal of pay and allowances in the revised pay structure should be completed immediately.

A. N. JHA,
Principal Secretary (Finance),
Government of Manipur.

Fixation/ Fitment Tables**ANNEXURE -I**

Pre-revised scale (S-1)
Rs. 2550 – 55 – 2660 – 60 - 3200

Revised Pay Band + Grade Pay
PB Rs. 4440 – 7440 + Rs. 1300

Pre-revised Basic Pay	Revised Pay		
2550	4750	1300	6050
2605	4850	1300	6150
2660	4950	1300	6250
2720	5060	1300	6360
2780	5180	1300	6480
2840	5920	1300	6590
2900	5400	1300	6700
2960	5510	1300	6810
3020	5620	1300	6290
3080	5730	1300	7030
3140	5840	1300	7140
3200	5960	1300	7260
3260	6070	1300	7370
3320	6180	1300	7480
3380	6290	1300	7590

Pre-revised scale (S-2)
Rs.2610 – 60 – 3150 – 65 - 3540

Revised Pay Band + Grade Pay
PB Rs. 4440 – 7440 + Rs. 1400

Pre-revised Basic Pay	Revised Pay		
2610	4860	1400	6260
2670	4970	1400	6370
2730	5080	1400	6480
2490	5190	1400	6590
2850	5310	1400	6710
2910	5420	1400	6820
2970	5530	1400	6930
3030	5640	1400	7040
3090	5750	1400	7150
3150	5860	1400	7260
3215	5980	1400	7380
3280	6110	1400	7510
3345	6230	1400	7630
3410	6350	1400	7750
3475	6470	1400	7870
3540	6590	1400	7990
3605	6710	1400	8110
3670	6830	1400	8230
3735	6950	1400	8350



Pre-revised scale (S-3)
Rs.2650-65-3300-70-4000

Revised Pay Band + Grade Pay
PB Rs. 4440 – 7440 + Rs. 1650

Pre-revised Basic Pay	Revised Pay		
2650	4930	1650	6580
2715	5050	1650	6700
2780	5180	1650	6830
2845	5300	1650	6950
2910	5420	1650	7070
2975	5540	1650	7190
3040	5660	1650	7310
3105	5780	1650	7430
3170	5900	1650	7550
3235	6020	1650	7670
3300	6140	1650	7790
3370	6270	1650	7920
3440	6400	1650	8050
3510	6530	1650	8180
3580	6660	1650	8310
3650	6790	1650	8440
3720	6920	1650	8570
3790	7050	1650	8700
3860	7180	1650	8830
3930	7310	1650	8960
4000	7440	1650	9090
4070	7570	1650	9220
4140	7700	1650	9350
4210	7840	1650	9490



Pre-revised scale (S-4)
Rs.2750-70-3800-75-4400

Revised Pay Band + Grade Pay
PB Rs. 5200-20200 + Rs. 1800

Pre-revised Basic Pay	Revised Pay		
2750	5530	1800	7330
2820	5530	1800	7330
2890	5700	1800	7500
2960	5700	1800	7500
3030	5880	1800	7680
3100	5880	1800	7680
3170	6060	1800	7860
3240	6060	1800	7860
3310	6160	1800	7960
3380	6290	1800	8090
3450	6420	1800	8220
3520	6550	1800	8350
3590	6680	1800	8480
3660	6810	1800	8610
3730	6940	1800	8740
3800	7070	1800	8870
3875	7210	1800	9010
3950	7350	1800	9150
4025	7490	1800	9290
4100	7630	1800	9430
4175	7770	1800	9570
4250	7910	1800	9710
4325	8050	1800	9850
4400	8190	1800	9990
4475	8330	1800	10130
4550	8470	1800	10270
4625	8610	1800	10410

[IV]

Pre-revised scale (S-5)
Rs.3050-75-3950-80-4590

Revised Pay Band + Grade Pay
PB Rs. 5200-20200 + Rs. 1900

Pre-revised Basic Pay	Revised Pay		
3050	5880	1900	7780
3125	6060	1900	7960
3200	6060	1900	7960
3275	6100	1900	8000
3350	6240	1900	8140
3425	6380	1900	8280
3500	6510	1900	8410
3575	6650	1900	8550
3650	6790	1900	8690
3725	6930	1900	8830
3800	7070	1900	8970
3875	7210	1900	9110
3950	7350	1900	9250
4030	7500	1900	9400
4110	7650	1900	9550
4190	7800	1900	9700
4270	7950	1900	9850
4350	8100	1900	10000
4430	8240	1900	10140
4510	8390	1900	10290
4590	8540	1900	10440
4670	8690	1900	10590
4750	8840	1900	10740
4830	8990	1900	10890

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Pre-revised scale (S-6)
Rs.3200-85-4900

Revised Pay Band + Grade Pay
PB Rs. 5200-20200 + Rs. 2000

Pre-revised Basic Pay	Revised Pay		
3200	6060	2000	8060
3285	6110	2000	8110
3370	6270	2000	8270
3455	6430	2000	8430
3540	6590	2000	8590
3625	6750	2000	8750
3710	6910	2000	8910
3795	7060	2000	9060
3880	7220	2000	9220
3965	7380	2000	9380
4050	7540	2000	9540
4135	7700	2000	9700
4220	7850	2000	9850
4305	8010	2000	10010
4390	8170	2000	10170
4475	8330	2000	10330
4560	8490	2000	10490
4645	8640	2000	10640
4730	8800	2000	10800
4815	8960	2000	10960
4900	9120	2000	11120
4985	9280	2000	11280
5070	9430	2000	11430
5155	9590	2000	11590

[VI]

Pre-revised scale (S-7)
Rs.4000-100-6000

Revised Pay Band + Grade Pay
PB Rs. 5200-20200 + Rs. 2400

Pre-revised Basic Pay	Revised Pay		
4000	7440	2400	9840
4100	7630	2400	10030
4200	7820	2400	10230
4300	8000	2400	10400
4400	8190	2400	10590
4500	8370	2400	10770
4600	8560	2400	10960
4700	8750	2400	11150
4800	8930	2400	11330
4900	9120	2400	11520
5000	9300	2400	11700
5100	9490	2400	11890
5200	9680	2400	12080
5300	9860	2400	12260
5400	10050	2400	12450
5500	10230	2400	12630
5600	10420	2400	12820
5700	10610	2400	13010
5800	10790	2400	13190
5900	10980	2400	13380
6000	11160	2400	13560
6100	11350	2400	13750
6200	11540	2400	13940
6300	11720	2400	14120

Pre-revised scale (S-8)
Rs.4500-125-7000

Revised Pay Band + Grade Pay
PB Rs. 5200-20200 + Rs. 2800

Pre-revised Basic Pay	Revised Pay		
4500	8370	2800	11170
4625	8610	2800	11410
4750	8840	2800	11640
4875	9070	2800	11870
5000	9300	2800	12100
5125	9540	2800	12340
5250	9770	2800	12570
5375	10000	2800	12800
5500	10230	2800	13030
5625	10470	2800	13270
5750	10700	2800	13500
5875	10930	2800	13730
6000	11160	2800	13960
6125	11400	2800	14200
6250	11630	2800	14430
6375	11860	2800	14660
6500	12090	2800	14890
6625	12330	2800	15130
6750	12560	2800	15360
6875	12790	2800	15590
7000	13020	2800	15820
7125	13260	2800	16060
7250	13490	2800	16290
7375	13720	2800	16520

[VIII]

Pre-revised scale (S-9)
Rs.5000–150–8000

Revised Pay Band + Grade Pay
PB Rs. 9300-34800 + Rs. 4200

Pre-revised Basic Pay	Revised Pay		
5000	9300	4200	13500
5150	9580	4200	13780
5300	9860	4200	14060
5450	10140	4200	14340
5600	10420	4200	14620
5750	10700	4200	14900
5900	10980	4200	15180
6050	11260	4200	15460
6200	11540	4200	15740
6350	11820	4200	16020
6500	12090	4200	16290
6650	12370	4200	16570
6800	12650	4200	16850
6950	12930	4200	17150
7100	13210	4200	17410
7250	13490	4200	17690
7400	13770	4200	17970
7550	14050	4200	18250
7700	14330	4200	18530
7850	14610	4200	18810
8000	14880	4200	19080
8150	15160	4200	19360
8300	15440	4200	19640
8450	15720	4200	19920

Pre-revised scale (S-10)
Rs.5500-175-9000

Revised Pay Band + Grade Pay
PB Rs. 9300-34800 + Rs. 4300

Pre-revised Basic Pay	Revised Pay		
5500	10230	4300	14530
5675	10560	4300	14860
5850	10890	4300	15090
6025	11210	4300	15510
6200	11540	4300	15840
6375	11860	4300	16160
6550	12190	4300	16490
6725	12510	4300	16810
6900	12840	4300	17140
7075	13160	4300	17460
7250	13490	4300	17790
7425	13810	4300	18110
7600	14140	4300	18440
7775	14470	4300	18770
7950	14790	4300	19090
8125	15120	4300	19420
8300	15440	4300	19740
8475	15770	4300	20070
8650	16090	4300	20390
8825	16420	4300	20720
9000	16740	4300	21040
9175	17070	4300	21370
9350	17400	4300	21700
9525	17720	4300	22020



Pre-revised scale (S-12)
Rs.6500-200-10500

Revised Pay Band + Grade Pay
PB Rs. 9300-34800 + Rs. 4400

Pre-revised Basic Pay	Revised Pay		
6500	12090	4400	16490
6700	12470	4400	16870
6900	12840	4400	17240
7100	13210	4400	17610
7300	13580	4400	17980
7500	13950	4400	18350
7700	14330	4400	18730
7900	14700	4400	19100
8100	15070	4400	19470
8300	15440	4400	19840
8500	15810	4400	20210
8700	16190	4400	20590
8900	16560	4400	20960
9100	16930	4400	21330
9300	17300	4400	21700
9500	17670	4400	22070
9700	18050	4400	22450
9900	18420	4400	22820
10100	18790	4400	23190
10300	19160	4400	23560
10500	19530	4400	23930
10700	19910	4400	24310
10900	20280	4400	24680
11100	20650	4400	25050

Pre-revised scale (S-13)
Rs.7450-225-11500

Revised Pay Band + Grade Pay
PB Rs. 9300-34800 + Rs. 4600

Pre-revised Basic Pay	Revised Pay		
7450	13860	4600	18460
7675	14280	4600	18880
7900	14700	4600	19300
8125	15120	4600	19720
8350	15540	4600	20140
8575	15950	4600	20550
8800	16370	4600	20970
9025	16790	4600	21390
9250	17210	4600	21810
9475	17630	4600	22230
9700	18050	4600	22650
9925	18470	4600	23070
10150	18880	4600	23480
10375	19300	4600	23900
10600	19720	4600	24320
10825	20140	4600	24740
11050	20560	4600	25160
11275	20980	4600	25580
11500	21390	4600	25990
11725	21810	4600	26410
11950	22230	4600	26830
12175	22650	4600	27250

Pre-revised scale (S-14)
Rs.7500-250-12000

Revised Pay Band + Grade Pay
PB Rs. 9300-34800 + Rs. 4800

Pre-revised Basic Pay	Revised Pay		
7500	13950	4800	18750
7750	14420	4800	19220
8000	14880	4800	19680
8250	15350	4800	20150
8500	15810	4800	20610
8750	16280	4800	21080
9000	16740	4800	21540
9250	17210	4800	22010
9500	17670	4800	22470
9750	18140	4800	22940
10000	18600	4800	23400
10250	19070	4800	23870
10500	19530	4800	24330
10750	20000	4800	24800
11000	20460	4800	25260
11250	20930	4800	25730
11500	21390	4800	26190
11750	21860	4800	26660
12000	22320	4800	27120
12250	22790	4800	27590
12500	23250	4800	28050
12750	23720	4800	28520

Pre-revised scale (S-15)
Rs.8000-275-13500

Revised Pay Band + Grade Pay
PB Rs. 9300-34800 + Rs. 5400

Pre-revised Basic Pay	Revised Pay		
8000	14880	5400	20280
8275	15400	5400	20800
8550	15910	5400	21310
8825	16420	5400	21820
9100	16930	5400	22330
9375	17440	5400	22840
9650	17950	5400	23350
9925	18470	5400	23870
10200	18980	5400	24380
10475	19490	5400	24890
10750	20000	5400	25400
11025	20510	5400	25910
11300	21020	5400	26420
11575	21530	5400	26930
11850	22050	5400	27450
12125	22560	5400	27960
12400	23070	5400	28470
12675	23580	5400	28980
12950	24090	5400	29490
13225	24600	5400	30000
13500	25110	5400	30510
13775	25630	5400	31030
14050	26140	5400	31540
14325	26650	5400	32050

Pre-revised scale (S-19)
Rs. 10000-325-15200

Revised Pay Band + Grade Pay
PB Rs. 15600-39100 + Rs. 6600

Pre-revised Basic Pay	Revised Pay		
10000	18600	6600	25200
10325	19210	6600	25810
10650	19810	6600	26410
10975	20420	6600	27020
11300	21020	6600	27620
11625	21630	6600	28230
11950	22230	6600	28830
12275	22840	6600	29440
12600	23440	6600	30040
12925	24050	6600	30650
13250	24650	6600	31250
13575	25250	6600	31850
13900	25860	6600	32460
14225	26460	6600	33060
14550	27070	6600	33670
14875	27670	6600	34270
15200	28280	6600	34880
15525	28880	6600	35480
15850	29490	6600	36090
16175	30090	6600	36690

Pre-revised scale (S-20)
Rs. 10650-325-15850

Revised Pay Band + Grade Pay
PB Rs. 15600-39100 + Rs. 6600

Pre-revised Basic Pay	Revised Pay		
10650	19810	6600	26410
10975	20420	6600	27020
11300	21020	6600	27620
11625	21630	6600	28230
11950	22230	6600	28830
12275	22840	6600	29440
12600	23440	6600	30040
12925	24050	6600	30650
13250	24650	6600	31250
13575	25250	6600	31850
13900	25860	6600	32460
14225	26460	6600	33060
14550	27070	6600	33670
14875	27670	6600	34270
15200	28280	6600	34880
15525	28880	6600	35480
15850	29490	6600	36090
16175	30090	6600	36690
16500	30690	6600	37290
16825	31300	6600	37900

Pre-revised scale (S-21)
Rs.12000-375-16500

Revised Pay Band + Grade Pay
PB Rs. 15600-39100 + Rs. 7600

Pre-revised Basic Pay	Revised Pay		
12000	22320	7600	29920
12375	23020	7600	30620
12750	23720	7600	31320
13125	24420	7600	32020
13500	25110	7600	32710
13875	25810	7600	33410
14250	26510	7600	34110
14625	27210	7600	34810
15000	27900	7600	35500
15375	28600	7600	36200
15750	29300	7600	36900
16125	30000	7600	37600
16500	30690	7600	38290
16875	31390	7600	38990
17250	32090	7600	39690
17625	32790	7600	40390

Pre-revised scale (S-22)
Rs.12750-375-16500

Revised Pay Band + Grade Pay
PB Rs. 15600-39100 + Rs. 7600

Pre-revised Basic Pay	Revised Pay		
12750	23720	7600	31320
13125	24420	7600	32020
13500	25110	7600	32710
13875	25810	7600	33410
14250	26510	7600	34110
14625	27210	7600	34810
15000	27900	7600	35500
15375	28600	7600	36200
15750	29300	7600	36900
16125	30000	7600	37600
16500	30690	7600	38290
16875	31390	7600	38990
17250	32090	7600	39690
17625	32790	7600	40390

Pre-revised scale (S-23)
Rs.12000–375–18000

Revised Pay Band + Grade Pay
PB Rs. 15600-39100 + Rs. 7600

Pre-revised Basic Pay	Revised Pay		
12000	22320	7600	29920
12375	23020	7600	30620
12750	23720	7600	31320
13125	24420	7600	32020
13500	25110	7600	32710
13875	25810	7600	33410
14250	26510	7600	34110
14625	27210	7600	34810
15000	27900	7600	35500
15375	28600	7600	36200
15750	29300	7600	36900
16125	30000	7600	37600
16500	30690	7600	38290
16875	31390	7600	38990
17250	32090	7600	39690
17625	32790	7600	40390
18000	33480	7600	41080
18375	34180	7600	41780
18750	34880	7600	42480
19125	35580	7600	43180

Pre-revised scale (S-24)
Rs.14300–400–18300

Revised Pay Band + Grade Pay
PB Rs. 37400-67000 + Rs. 8700

Pre-revised Basic Pay	Revised Pay		
14300	37400	8700	46100
14700	37400	8700	46100
15100	38530	8700	47230
15500	38530	8700	47230
15900	39690	8700	48390
16300	39690	8700	48390
16700	40880	8700	49580
17100	40880	8700	49580
17500	42110	8700	50810
17900	42110	8700	50810
18300	43380	8700	52080
18700	43380	8700	52080
19100	44690	8700	53390
19500	44690	8700	53390

Pre-revised scale (S-25)
Rs. 15100-400-18300

Revised Pay Band + Grade Pay
PB Rs. 37400-67000 + Rs. 8700

Pre-revised Basic Pay	Revised Pay		
15100	39690	8700	48390
15500	39690	8700	48390
15900	40880	8700	49580
16300	40880	8700	49580
16700	42110	8700	50810
17100	42110	8700	50810
17500	43380	8700	52080
17900	43380	8700	52080
18300	44690	8700	53390
18700	44690	8700	53390
19100	46030	8700	54730
19500	46030	8700	54730

ANNEXURE – II

**Revised Proforma / Statement of Fixation of Pay
under Manipur Services (Revised Pay) Rules, 2010.**

1.	Name of the Government servant	
2.	Designation of the post in which pay is to be fixed as on January 1, 2006 / [or, as per option]	
3.	Status (substantive / officiating)	
4.	Existing scale (s) of pay applicable for the post [in case more than one scale of pay is applicable for the post and these have been merged in a single revised scale, the scale of pay in which the employee was actually drawing his pay should be specified].	
5.	Existing emoluments (result of multiplication of existing pay as on 01/01/2006 /[or, as per option] by a factor of 1.86 and rounded off to next multiple of 10). Note : - Attached duly authenticated statement of pay regulation from time to time from 01.01.1996 or from a subsequent date in case of employees covered by Explanation (1) below Rule 3(2) of MS (RP) Rules, 2010.	
6.	Revised Pay Band and Grade Pay corresponding to the pre-revised scale shown at Sl. No. 4 above.	
7.	Pay in the revised Pay Band / scale in which pay is to be fixed.	
8.	Grade Pay to be applied in terms of Rule 4 of MS (RP) Rules, 2010.	
9.	Stepped up pay with reference to the revised pay of junior, if applicable [Notes 6 and 8 below Rule 7(1) of MS (RP) Rules, 2010]. Name and pay of the junior also to be indicated distinctly.	
10.	Revised pay with reference to the substantive pay in cases where the pay fixed in the officiating post is lower than the pay fixed in the substantive post, if applicable [sub-rule (2) of Rule 7]	
11.	Personal pay, if any [Notes 6 and 8 below Rule 7(1)]	

12.	Revised emoluments after fixation as on _____		
	(a) Pay in the Revised Pay Band / Pay Scale		
	(b) Grade Pay		
	(c) Special Pay, if admissible [sub-rule (1)(C) of Rule 7]		
	(d) Personal Pay, if admissible		
13.	Date of next increment (Rules 9 and 10) and pay after grant of increment		
	Date of Increment	Pay after Increment	
		Pay in the Pay Band / Scale	Grade Pay
14.	Any other relevant information		

Date :

Signature of & Designation of Head of Office.

ANNEXURE – III

UNDERTAKING

I hereby undertake that any excess payment that may be found to have been made as a result of incorrect fixation of pay or any excess payment detected in the light of discrepancies noticed subsequently will be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Date :

Signature

Station :

Name..

Designation